

## Educational Sessions and Continuing Education Units/Hours (CEU/CEH)

New field instructors have a maximum of two years to complete the five sessions of the program to become certified. The series of topics will be repeated each year. All five sessions will offer free CEUs/CEHs to eligible attendees.

### Session 1

#### Introduction to Field Instruction

→ **August 25, 2017**

(registration deadline August 18, 2017)

9:00AM, Registration begins

9:30AM - 12:00PM, Session run time

LOCATION:

SLU, II Monastero, 3050 Olive Street,  
(parking in front and side of building)

OR

→ **January 12, 2018**

(registration deadline: January 5, 2018)

8:30AM, Registration begins

9:00AM - 12:00PM, Session run time

LOCATION:

SLU, II Monastero, 3050 Olive Street,  
(parking in front and side of building)

PRESENTERS FOR BOTH LOCATIONS:

- Jennifer Harpring, Brown School

- Patti Rosenthal, UMSL

- Beth Barrett, SLU

- Catharine E. Mennes, Fontbonne University

### Session 2

#### Successful Beginnings

→ **August 25, 2017**

(registration deadline August 18, 2017)

12:30PM, Registration begins

1:00PM - 4:00PM, Session run time

LOCATION:

SLU, II Monastero, 3050 Olive Street,  
(parking in front and side of building)

OR

→ **January 12, 2018**

(registration deadline: January 5, 2018)

12:30PM, Registration begins

1:00PM - 4:00PM, Session run time

LOCATION:

SLU, II Monastero, 3050 Olive Street,  
(parking in front and side of building)

PRESENTERS FOR BOTH LOCATIONS:

- Beth Barrett, SLU

- Jennifer Harpring, Brown School

### Session 3\*

#### Ethical Decision Making

→ **November 3, 2017**

(registration deadline October 27, 2017)

8:30AM, Registration begins

9:00AM - 12:00PM, Session run time

LOCATION:

UMSL, Bellerive Hall Chapel

OR

→ **November 3, 2017**

(registration deadline October 27, 2017)

12:30PM, Registration begins

1:00PM - 4:00PM, Session run time

LOCATION:

UMSL, Bellerive Hall Chapel

PRESENTERS FOR BOTH MORNING & AFTERNOON SESSIONS

- Pam Huggins, SLU

- Jewel Stafford, Brown School

\* Session 3 will satisfy the requirement for three hours of ethics training for license renewals for Missouri LCSWs.

### Session 4

#### Cultural Competence in Supervision

→ **February 9, 2018**

(registration deadline February 2, 2018)

8:30AM, Registration begins

9:00AM - 12:00PM, Session run time

LOCATION:

UMSL, Bellerive Hall Chapel

OR

→ **February 9, 2018**

(registration deadline February 2, 2018)

12:30PM, Registration begins

1:00PM - 4:00PM, Session run time

LOCATION:

UMSL, Bellerive Hall Chapel

PRESENTERS FOR BOTH MORNING & AFTERNOON SESSIONS:

- Gabriel Carrillo, SLU

- Sandra Naeger, SLU

### Session 5

#### Field Instructor as Teacher, Mentor & Supervisor

→ **April 20, 2018**

(registration deadline April 13, 2018)

8:30AM, Registration begins

9:00AM - 12:00PM, Session run time

LOCATION:

Fontbonne University, Dunham Student  
Activity Center, 6800 Wydown Blvd,  
Clayton, MO

OR

→ **April 20, 2018**

(registration deadline April 13, 2018)

12:30PM, Registration begins

1:00PM - 4:00PM, Session run time

LOCATION:

Fontbonne University, Dunham Student  
Activity Center, 6800 Wydown Blvd,  
Clayton, MO

PRESENTERS FOR BOTH MORNING & AFTERNOON SESSIONS:

- Jennifer Harpring, Brown School

- Patti Rosenthal, UMSL

- Catharine E. Mennes, Fontbonne University



### Contacts

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### Collaborative Partners

→ **Fontbonne University**

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→ **Saint Louis University**

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Associate Professor & Director of Field Education

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→ **University of Missouri-St. Louis**

Patti Rosenthal, MSW, LCSW

Clinical Professor, Director of Field Education,

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→ **Washington University in St. Louis -  
Brown School**

Jennifer Harpring, MSW, MAPS

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# Collaborative Social Work Field Education Project

*Certification for New Field Instructors*

# 2017-2018



*Partners in the Collaborative Social Work Field Education Project offer a "Field Instruction Certification" program.* Certification as a field instructor for the Fontbonne University (Fontbonne), Saint Louis University (SLU), University of Missouri-St. Louis (UMSL) or Washington University (Brown School) involves the completion of a five-session "Field Instruction Certification" program and a re-certification process every three years. The program focuses on such topics as values and ethics and cultural competence as they relate to field education. This series offers information and support needed for new field instructors to provide a quality experience for students.

St. Louis area universities with social work programs developed a collaborative with the common goal to support field instructors and students during their field experience. They provide field instructor orientation and certification, continuing education events, a collaborative web site and an online database.

# Education Requirements and Program Features

SCHOOL	DEGREE	ENROLLMENT (APPROXIMATE)	DEGREE CREDIT HOURS REQUIRED	ADVANCED STANDING	CONCURRENT SEMINAR REQUIREMENTS	GRADE	FIELD INSTRUCTOR REQUIREMENTS	PRACTICUM HOURS REQUIREMENTS	STUDENT FORMS REQUIREMENTS	CONCENTRATIONS/SPECIALIZATIONS	CERTIFICATIONS/ BRIDGE PROGRAMS/SPECIAL INTEREST AREAS	DUAL/ JOINT DEGREES	LIASON/ SITE VISITOR	FIELD INSTRUCTOR BENEFITS
Fontbonne	→ BSW	→ 40	→ 120	→ N/A	→ Both Semesters; 2 credits each	→ P/F	→ 3 years post-BSW or 2 Years post-MSW → 1 year at agency	→ 2 Semesters → 240 hours each → 4 credits each	→ Registration → Learning Agreement → Final Evaluation → Site and Mid Evaluation	→ Generalist	→ Integrative Health and Mental Health → Case Management → Administration → Case Management • Gerontology • Expressive and Integrative Art Therapy	→ Can double major with related disciplines	→ Seminar Instructor	→ Library Privileges → Discounted Courses → CEU/CEH Opportunities → CEU/CEH for Field Instruction
SLU	→ BSSW	→ 100	→ 120	→ N/A	→ Both Semesters	→ S/U	→ 2 years post-MSW → 1 year in position	→ 2 Semesters → 240 hours each → 6 credits each	→ Learning Agreement → Final Evaluation	→ Generalist	→ None	→ Can double major with related disciplines	→ Practicum Liaisons	→ Library Privileges → Free Courses → CEU/CEH Opportunities → CEU/CEH for Field Instruction
SLU	→ MSW	→ 225	→ 57	→ 18 credits	→ Foundation and First Concentration	→ S/U	→ 2 years post-MSW → 1 year in position	<b>Foundation</b> → 1 semester → 300 hours → 3 credits  <b>Specialization</b> → 2 semesters → 300 hours → 3 credits	→ Learning Agreement → Final Evaluation	<b>Concentrations</b> → Applied Behavior Analysis → Community and Organizations → Clinical Concentrations	→ Applied Behavior Analysis (post-graduate) → Clinical Practice with Families → Community Mental Health Bridge Program → Gerontology → Non-Profit Administration → School Social Work	→ MSW/Deaconess Studies → MSW/Law → MSW/Pastoral Studies → MSW/Public Administration → MSW/Public Health	→ Practicum Liaisons	→ Library Privileges → Free Courses → CEU/CEH Opportunities → CEU/CEH for Field Instruction
UMSL	→ BSW	→ 270	→ 120	→ N/A	→ Both Semesters; 2 credits each	→ S/U	→ 3 years post-BSW or 2 years post-MSW	→ 2 Semesters → 285 hours each → 4 credits each	→ Learning Agreement → Mid-Evaluation → Final Evaluation	→ Generalist	→ Gender Studies → Gerontology → Non-Profit Management and Leadership	→ Can double major with related disciplines	→ Seminar Instructor	→ Library Privileges → CEU/CEH for Field Instruction
UMSL	→ MSW	→ 140	→ 60	→ Up to 24 credits	→ Foundation only; 2 credits	→ S/U	→ 2 years post-MSW	<b>Foundation</b> → 1 semester → 300 hours → 4 credits  <b>Specialization</b> → 2 semesters → 300 hours each → 3 credits each	→ Learning Agreement → Mid-Evaluation → Final Evaluation	<b>Specializations</b> → Family Practice → Leadership and Social Change  → Areas of Emphasis * Health/Behavioral Health * School Social Work * Aging & Social Work Practice * Social Work and the Military	→ Gender Studies → Gerontology → Non-Profit Management and Leadership		<b>Foundation</b> → Director of Field Education  <b>Specialization</b> → Faculty Advisor	→ Library Privileges → CEU/CEH for Field Instruction
Brown School	→ MSW	→ 400	→ 60	→ Up to 19 credits and evidence-based practice course	→ Foundation only; 1 credit	→ P/F → Pass w/ Distinction	→ 2 years post-MSW → 1 year in position <i>Related Masters allowed for concentration</i>	<b>Foundation</b> → 1-2 semesters → 360 hours → 3 credits  <b>Concentration</b> → 2 semesters → 600 hours → 5 credits	→ Educational Learning Agreement → Student Self-Evaluation → Final Evaluation → Student Evaluation of Practicum	<b>Concentrations</b> → American Indian and Alaska Native → Children, Youth, and Families → Health → Individualized → Mental Health → Older Adults and Aging Societies → Social and Economic Development ( <i>international and domestic tracks</i> ) → Violence, Injury, and Prevention  <b>Specializations</b> → Management → Research → Policy → Sexual Health and Education → Social Entrepreneurship → System Dynamics	→ Affordable Housing and Mixed-Income Community Management → Violence and Injury Prevention → Urban Education/ School Social Work	→ MSW/Law → MSW/Architecture → MSW/Business → MSW/Jewish Studies → MSW/Divinity → MSW/Pastoral Studies → MSW/Public Health	<b>Foundation</b> → Integrative Seminar Instructor  <b>Concentration</b> → Office of Field Education	→ Library Privileges → Free Courses → CEU/CEH Opportunities → NEXUS Newsletter → Evidence-Based Practice Resource Area → CEU/CEH for Field Instruction → Online forms

## Process for New Field Instructor Affiliation

1. Complete and submit the online Field Instructor and Organization Application form to each school with which the organization wishes to affiliate.
2. Receive an invitation from the Fontbonne, SLU, UMSL or Brown School to attend Session 1.

## Certification for New Field Instructors

- Participation in Session 1 is by invitation only. Upon completion, please register for remaining sessions online.
- New field instructors have a maximum of two years to complete the five sessions of the program to become certified.
- Field instructors can complete the program simultaneous to providing field instruction for social work students from any of the four programs after completing sessions 1 and 2.
- We are unable to offer credit for completion of similar courses offered by other sources.

## Continuing Certification

- Field Instructors are required to reapply every three years
- Continuing certification process for field instructors:
  - Complete a field instructor application every three years or as requested, to update information with each school
  - Demonstration of continuing professional development through attendance at workshops/sessions for continuing education units is encouraged
  - Each field instructor is required to have supervised at least one student over a three-year period
    - This requirement is applicable to each of the participating Schools
    - Field instructors who do not comply with this requirement may be deactivated as a field instructor for each respective School
  - Once certification is completed it is not necessary to retake Educational Sessions

## Non-MSW, Master-Degreed Professionals

- Professionals with masters degrees in related fields, such as MDiv, MPH, MBA, JD and others are eligible to become certified field instructors for Brown School or Fontbonne University.
- These professionals must be invited to complete the program by Brown School or Fontbonne University only.

